



## **SUN CONFERENCE/WORKSHOP LEADERSHIP GRANT**

Skidmore College, as part of the Skidmore/Union Network and with support from the National Science Foundation's ADVANCE Program, invites *female tenure-track and tenured assistant and associate professors in STEM disciplines at Skidmore College* to apply for a grant to support hosting a short conference or intensive workshop at Skidmore. The event would enable a group of colleagues (50 or fewer) to convene over the course of 1-2 days for intensive discussion of select topics in research or pedagogy within the applicant's scholarly discipline or for a workshop focused upon mastering new techniques of research or pedagogy. The **SUN Conference/Workshop Leadership Grant** is an opportunity for STEM women to assume a leadership role in bringing together a group of specialists to explore an area of importance to their research or pedagogy, advancing knowledge within their discipline and forging connections with colleagues for future collaborative endeavors that will enhance scholarly productivity and promotion to the ranks of associate and full professor, resulting in a more balanced gender ratio among faculty in the STEM disciplines.

**ELIGIBILITY:** We invite applications from female tenure-track assistant professors and tenured associate professors holding full-time or shared appointments in the fields of science (including social science), technology, engineering or mathematics (STEM). Skidmore College STEM disciplines are: Anthropology, Biology, Chemistry, Computer Science, Economics, Environmental Studies, Health & Exercise Sciences, Geosciences, Government, Mathematics, Neuroscience, Physics, Psychology, Social Work, and Sociology.

**AWARD:** Funds will be awarded competitively to a woman whose scholarship or pedagogy will be enhanced by hosting a conference or workshop. Proposals may request support of up to \$5,000, and these funds are primarily intended to support travel and honoraria for keynote speakers; conference fees from participants should cover most other expenditures for the event. The decision to provide partial support of events requiring more than \$5,000 will be influenced by evidence that such support will indeed help launch the event, and that faculty can and will find the additional funds needed to finance the proposed event.

### **SPRING 2011 APPLICATION DEADLINE FOR SKIDMORE APPLICANTS:**

28 March 2011, for GRANT PERIOD: 1 May 2011 - 31 August 2012

### **CRITERIA FOR EVALUATION OF GRANT APPLICATIONS/PROPOSALS:**

In making awards, the SUN Faculty Development Committee will first consider the merit of the faculty development proposals. The SUN Faculty Development Committee will also take into account the following criteria:

1. A proposal will be evaluated relative to its potential to enhance the scholarship and productivity of the recipient as well as the contribution that the event might make to the relevant discipline(s). In certain instances, the committee may request the names of experts in the discipline to consult for advice on the proposal's merits.
2. A proposal will be evaluated based upon its merits and feasibility. Applicants need to make clear that they have identified and lined up the necessary administrative, programmatic and financial support, both within and beyond the College, to bring the event to fruition without themselves taking on an onerous burden that would be counterproductive to the goal of scholarly and professional advancement. Such support might include close collaboration with all-college administrative support staff on event planning, collaboration with ConferenceDirect,

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**SKIDMORE-UNION SUN NETWORK:  
SUPPORTING WOMEN FACULTY IN STEM DISCIPLINES**

Saratoga Convention and Tourism Bureau or other local organizations, assistance from a work-study student, and collaboration with disciplinary colleagues at or beyond Skidmore.

All grant recipients must be faculty at Skidmore College. Only tenure-track or tenured women at the rank of assistant professor or associate professor, in full-time or shared appointments, are eligible for **Conference/Workshop Leadership Grants**; priority will be given to assistant professors and to tenured associate professors who have been in rank for seven or more years.

**GUIDELINES AND PROCEDURES:**

1. Travel reimbursement may cover the cost of transportation, lodging, and food for keynote speakers. PLEASE NOTE: Original, ITEMIZED receipts for all items \$10 or over must be attached to expense reports. Credit card bills and the receipts showing the total amount paid for restaurant charges are not considered adequate proof of purchase.
2. Events resulting in publication or production shall carry no obligation for repayment. It is expected, however, that grantee(s) will acknowledge support of the Skidmore Union Network and the National Science Foundation ADVANCE program on announcements, programs, publications or exhibitions.
3. Any equipment purchased under the approved research grant will remain the property of Skidmore College after the grant period is completed.
4. The SUN Faculty Development Committee will advise recipients of awards via campus mail, and will announce awards by posting the list of recipients and their project titles on the SUN Network website.
5. Deliberations of the SUN Faculty Development Committee are strictly confidential. All inquiries regarding awards shall be addressed to the chairperson, Monica Raveret Richter, or to Catherine White Berheide, Skidmore PI for the SUN initiative.
6. All financial documentation and itemized receipts must be submitted by the end of the grant period. The final narrative report should be submitted within three months of the end of the grant period. Failure to do so may result in advances being treated as taxable income and will disqualify the recipient from consideration for all future grants awarded by the SUN Faculty Development Committee. Awardees must agree to participate in the assessment of this program; such participation might include responding to surveys or participation in an interview.